



# SETH RUSH, DDS, MS

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## PERIODONTICS & DENTAL IMPLANTS

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### NOTICE OF PRIVACY PRACTICES

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**THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION.**

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***PLEASE REVIEW IT CAREFULLY. THE PRIVACY OF YOUR HEALTH INFORMATION IS IMPORTANT TO US.***

#### **OUR LEGAL DUTY**

We are required by applicable federal and state law to maintain the privacy of your health information. We are also required to give you this Notice about our privacy practices, our legal duties, and your rights concerning your health information. We must follow the privacy practices that are described in this Notice while it is in effect. This Notice takes effect 04/14/03 and will remain in effect until we replace it.

We reserve the right to change our privacy practices and the terms of this Notice at any time, provided such changes are permitted by applicable law. We reserve the right to make the changes in our privacy practices and the new terms of our Notice effective for all health information that we maintain, including health information we created or received before we made the changes. Before we make a significant change in our privacy practices, we will change this Notice and make the new Notice available upon request.

You may request a copy of our Notice at any time. For more information about our privacy practices, or for additional copies of this Notice, please contact us using the information listed at the end of this Notice.

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#### **USES AND DISCLOSURES OF HEALTH INFORMATION**

We use and disclose health information about you for treatment, payment, and healthcare operations. For example:

**Treatment:** We may use or disclose your health information to a physician or other healthcare provider providing treatment to you.

**Payment:** We may use and disclose your health information to obtain payment for services we provide to you.

**Healthcare Operations:** We may use and disclose your health information in connection with our healthcare operations. Healthcare operations include quality assessment and improvement activities, reviewing the competence or qualifications of healthcare professionals, evaluating practitioner and provider performance, conducting training programs, accreditation, certification, licensing or credentialing activities.

**Your Authorization:** In addition to our use of your health information for treatment, payment or healthcare operations, you may give us written authorization to use your health information or to disclose it to anyone for any purpose. If you give us an authorization, you may revoke it in writing at any time. Your revocation will not affect any use or disclosures permitted by your authorization while it was in effect. Unless you give us a written authorization, we cannot use or disclose your health information for any reason except those described in this Notice.

**To Your Family and Friends:** We must disclose your health information to you, as described in the Patient Rights section of this Notice. We may disclose your health information to a family member, friend or other person to the extent necessary to help with your healthcare or with payment for your healthcare, but only if you agree that we may do so.

**Persons Involved In Care:** We may use or disclose health information to notify, or assist in the notification of (including identifying or locating) a family member, your personal representative or another person responsible for your care, of your location, your general condition, or death. If you are present, then prior to use or disclosure of your health information, we will provide you with an opportunity to object to such uses or disclosures. In the event of your incapacity or emergency circumstances, we will disclose health information based on a determination using our professional judgment disclosing only health information that is directly relevant to the person's involvement in your healthcare. We will also use our professional judgment and our experience with common practice to make reasonable inferences of your best interest in allowing a person to pick up filled prescriptions, medical supplies, x-rays, or other similar forms of health information.

**Marketing Health-Related Services:** We will not use your health information for marketing communications without your written authorization.

**Required by Law:** We may use or disclose your health information when we are required to do so by law.

**Abuse or Neglect:** We may disclose your health information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, or domestic violence or the possible victim of other crimes. We may disclose your health information to the extent necessary to avert a serious threat to your health or safety or the health or safety of others.

**National Security:** We may disclose to military authorities the health information of Armed Forces personnel under certain circumstances. We may disclose to authorized federal officials health information required for lawful intelligence, counterintelligence, and other national security activities. We may disclose to correctional institution or law enforcement official having lawful custody of protected health information of inmate or patient under certain circumstances.

**Appointment Reminders:** We may use or disclose your health information to provide you with appointment reminders (such as voicemail messages, postcards, or letters).

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## PATIENT RIGHTS

**Access:** You have the right to look at or get copies of your health information, with limited exceptions. You may request that we provide copies in a format other than photocopies. We will use the format you request unless we cannot practicably do so. (You must make a request in writing to obtain access to your health information. You may obtain a form to request access by using the contact information listed at the end of this Notice. We will charge you a reasonable cost-based fee for expenses such as copies and staff time. You may also request access by sending us a letter to the address at the end of this Notice. If you request copies, we will charge you \$0.35 for each page of paper, \$10 per page of x-rays and \$15 per hour for staff time to locate and copy your health information, and postage if you want the copies mailed to you. If you request an alternative format, we will charge a cost-based fee for providing your health information in that format. If you prefer, we will prepare a summary or an explanation of your health information for a fee. Contact us using the information listed at the end of this Notice for a full explanation of our fee structure.)

**Disclosure Accounting:** You have the right to receive a list of instances in which we or our business associates disclosed your health information for purposes, other than treatment, payment, healthcare operations and certain other activities, for the last 6 years, but not before April 14, 2003. If you request this accounting more than once in a 12-month period, we may charge you a reasonable, cost-based fee for responding to these additional requests.

**Restriction:** You have the right to request that we place additional restrictions on our use or disclosure of your health information. We are not required to agree to these additional restrictions, but if we do, we will abide by our agreement (except in an emergency).

**Alternative Communication:** You have the right to request that we communicate with you about your health information by alternative means or to alternative locations. **{You must make your request in writing.}** Your request must specify the alternative means or location, and provide satisfactory explanation how payments will be handled under the alternative means or location you request.

**Amendment:** You have the right to request that we amend your health information. (Your request must be in writing, and it must explain why the information should be amended.) We may deny your request under certain circumstances.

**Electronic Notice:** If you receive this Notice on our Web site or by electronic mail (e-mail), you are entitled to receive this Notice in written form.

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## QUESTIONS AND COMPLAINTS

If you want more information about our privacy practices or have questions or concerns, please contact us.

If you are concerned that we may have violated your privacy rights, or you disagree with a decision we made about access to your health information or in response to a request you made to amend or restrict the use or disclosure of your health information or to have us communicate with you by alternative means or at alternative locations, you may complain to us using the contact information listed at the end of this Notice. You also may submit a written complaint to the U.S. Department of Health and Human Services. We will provide you with the address to file your complaint with the U.S. Department of Health and Human Services upon request.

We support your right to the privacy of your health information. We will not retaliate in any way if you choose to file a complaint with us or with the U.S. Department of Health and Human Services.

Contact Person: Business Manager  
Telephone: (816) 444-8822  
E-mail: mail@rushperio.com  
Address: 9249 Ward Parkway Kansas City, Missouri 64114



**SETH RUSH, DDS, MS**  
**PERIODONTICS & DENTAL IMPLANTS**

(This paperwork must be legible & completed IN FULL before scheduling)

**CONSENT FOR USE AND DISCLOSURE OF  
HEALTH INFORMATION**

**SECTION A: PATIENT GIVING CONSENT**

\*\*Name: \_\_\_\_\_

\*\*Address: \_\_\_\_\_

\*\*Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**SECTION B: TO THE PATIENT—PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY.**

**Purpose of Consent: By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.**

**Notice of Privacy Practices:** You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice, at any time by contacting:

Contact Person: **Business Manager** \_\_\_\_\_

Telephone: **(816) 444-8822** \_\_\_\_\_

E-mail: **mail@rushperio.com** \_\_\_\_\_

Address: **9249 Ward Parkway Kansas City, Missouri 64114** \_\_\_\_\_

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will *not* affect any action we took in reliance on this Consent before we received your revocation, and that we may decline to treat you or to continue treating you if you revoke this Consent.

**SIGNATURE**

I have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health information to carry out treatment, payment activities and health care operations.

\*\*Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If this Consent is signed by a personal representative on behalf of the patient, complete the following:

Personal Representative's Name: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

**YOU ARE ENTITLED TO A COPY OF THIS CONSENT AFTER YOU SIGN IT.**  
**Include completed Consent in the patient's chart.**



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## **ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES**

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**\*You May Refuse to Sign This Acknowledgement\***

I have received a copy of this office's Notice of Privacy Practices.

\*\* \_\_\_\_\_  
{Please Print Name}

\*\* \_\_\_\_\_  
{Signature}

\*\* \_\_\_\_\_  
{Date}

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### **For Office Use Only**

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We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
- Communications barriers prohibited obtaining the acknowledgement
- An emergency situation prevented us from obtaining acknowledgement
- Other (Please Specify)



**SETH RUSH, DDS, MS**  
**PERIODONTICS & DENTAL IMPLANTS**

9249 Ward Parkway, Kansas City MO 64114

TEL: (816) 444-8822 | Fax: (816) 444-0492

(This paperwork must be legible & completed IN FULL before scheduling)

Today's Date: \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

SSN \_\_\_\_\_ Sex: M F Marital Status: S M D W

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Mobile Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_ Relation \_\_\_\_\_

**DENTAL HISTORY**

Present Dentist \_\_\_\_\_ Date of Last Visit \_\_\_\_\_ Referred by \_\_\_\_\_

Reason for seeing Dr. Rush \_\_\_\_\_

Please circle Yes or No to indicate if you have had any of the following:

Bad Breath	Yes	No	Bleeding Gums	Yes	No	Blisters on lips or mouth	Yes	No	Broken fillings	Yes	No	
Burning sensation on tongue	Yes	No	Chewing on one side of mouth	Yes	No	Clicking or popping jaw	Yes	No	Dry mouth	Yes	No	
Fingernail biting	Yes	No	Food collection between teeth	Yes	No	Grinding teeth	Yes	No	Gums swollen or tender	Yes	No	
Jaw pain or tiredness	Yes	No	Lip or cheek biting	Yes	No	Loose teeth	Yes	No	Mouth breathing	Yes	No	
Mouth pain, brushing	Yes	No	Pain around ear	Yes	No	Periodontal treatment	Yes	No	Sensitivity to:	Cold	Heat	Sweets
Sensitivity to biting	Yes	No	Sores or growths in mouth	Yes	No	How often do you brush?	_____	How often do you floss?	_____			

**MEDICAL HISTORY**

Physician's Name \_\_\_\_\_ Phone \_\_\_\_\_ Date of Last Visit \_\_\_\_\_

Specialist's Name \_\_\_\_\_ Phone \_\_\_\_\_ Date of Last Visit \_\_\_\_\_

Have you ever had a blood transfusion Yes No If yes, give approximate dates \_\_\_\_\_

Please circle either Yes or No to indicate whether you have had or are experiencing any of the following:

**BONE / JOINT PROBLEM**

Osteopenia	Yes	No
Osteoporosis	Yes	No
Do you take a pill medication for osteoporosis	Yes	No
Are you receiving infusions for osteoporosis	Yes	No
Date of last infusion _____		

Arthritis	Yes	No
Osteoarthritis	Yes	No
Rheumatoid Arthritis	Yes	No
Artificial Joints	Yes	No

**ENDOCRINE PROBLEM**

Diabetes	Yes	No
What is your A1c value _____		
Thyroid problems	Yes	No

**HEART / BLOOD PRESSURE PROBLEM**

Angina	Yes	No
Atrial Fibrillation	Yes	No
Artificial Heart Valve	Yes	No
Blood Disorder (Anemia, Factor V, Von Willebrand, etc.)	Yes	No
Condition: _____		
Coronary Artery Disease	Yes	No
Damage from Rheumatic/Scarlet Fever	Yes	No
Heart Attack/Myocardia Infarction	Yes	No
Blood Pressure: HIGH LOW NORMAL		
High/Elevated Cholesterol	Yes	No
Mitral Valve Prolapse	Yes	No
Pacemaker	Yes	No

**KIDNEY / LIVER PROBLEM**

Kidney Disease Yes No  
Are you on dialysis Yes No  
Jaundice/Liver Condition Yes No  
Hepatitis A B C

**NEUROLOGIC / NERVE PROBLEM**

Glaucoma Yes No  
Neurologic Disorder Yes No  
Condition: \_\_\_\_\_  
Stroke Yes No  
Date of stroke \_\_\_\_\_

**RESPIRATORY PROBLEM**

Asthma Yes No  
COPD Yes No  
Tuberculosis Yes No  
Sleep Apnea Yes No  
Do you use a Cpap or other sleep appliance Yes No  
Former Smoker (cigarettes, cigars, marijuana, e-cig/vaping etc.) Yes No  
Current Smoker Yes No  
If so, which products \_\_\_\_\_  
Do you use chewing tobacco/other smokeless products Yes No

**OTHER MEDICAL CONDITIONS**

Cancer Yes No  
Type of cancer \_\_\_\_\_  
Undergoing Chemo/Radiation Yes No  
Anxiety, depression, or psychiatric care Yes No  
Are you taking medication for anxiety/depression Yes No  
Chemical Dependency Yes No  
Are you undergoing treatment for chemical dependency Yes No  
Herpes Yes No  
Venereal Disease Yes No  
HIV Positive Yes No  
What is your viral load \_\_\_\_\_  
What is your CD4 count \_\_\_\_\_

**MEDICATION ALERTS**

Are you taking a blood thinner Yes No  
Are you taking Meloxicam Yes No  
Are you taking Methotrexate (Otrexup/Rasuvo) Yes No  
Why are you taking it \_\_\_\_\_  
Have you had long-term steroid use for a heart or inflammatory condition Yes No

No Known Drug Allergies - Check box if you have no allergies

**ALLERGIES**

Aspirin Yes No  
Benzodiazepines Yes No  
Codeine Yes No  
Iodine Yes No  
Hydrocodone Yes No  
Latex Yes No  
Local Anesthetic Yes No  
NSAIDS Yes No  
Penicillin/Amoxicillin Yes No  
Sulfa Drugs Yes No  
Other \_\_\_\_\_

**MEDICATIONS** (you may also bring a list of medications to your appointment)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Local Pharmacy** \_\_\_\_\_

Location \_\_\_\_\_

Phone \_\_\_\_\_

**Height** \_\_\_\_\_ **Weight** \_\_\_\_\_

**WOMEN**

Pregnant Yes No  
Due Date \_\_\_\_\_  
Nursing Yes No

The information given today is correct to the best of my knowledge.  
I also understand that this information will be held in the strictest confidence  
and it is my responsibility to inform the office of any changes.

\_\_\_\_\_  
Name of Patient, Parent, or Guardian

\_\_\_\_\_  
Signature of Patient, Parent, or Guardian

OFFICE USE ONLY: ASA CLASS

I II III IV DR/HYG: \_\_\_\_\_

**ADDITIONAL INFORMATION - This paperwork must be legible & completed IN FULL before scheduling**

Employer \_\_\_\_\_

Work Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Occupation \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Spouse's Date of Birth \_\_\_\_\_

Spouse's SSN \_\_\_\_\_ Spouse's Employer \_\_\_\_\_

Person Responsible for Account \_\_\_\_\_ Phone \_\_\_\_\_

**If you are planning to utilize any potential dental insurance benefits, please bring your dental insurance card(s).**

We can only file on your behalf if you provide the COMPLETE & ACCURATE information regarding the subscriber of the plan, INCLUDING the Member / Subscriber ID or SSN.

Dental Insurance Company Name & State \_\_\_\_\_

Insurance Holder's Name \_\_\_\_\_

Insurance Holder's Date of Birth \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Member / Subscriber ID / SSN \_\_\_\_\_ Group ID \_\_\_\_\_

Secondary Dental Insurance Company Name & State \_\_\_\_\_

Insurance Holder's Name \_\_\_\_\_

Insurance Holder's Date of Birth \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Member / Subscriber ID \_\_\_\_\_ Group ID \_\_\_\_\_

The information given today is correct to the best of my knowledge. I also understand that this information will be held in the strictest confidence and it is my responsibility to inform the office of any changes.

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature of Patient, Parent, or Guardian \_\_\_\_\_